

CANIBD Inflammatory Bowel Disease Fellowship – Program Guidelines

1. Purpose

To provide an educational and mentoring opportunity to new or early career Inflammatory Bowel Disease (IBD) nurses through a consistent, structured fellowship program in selected IBD Clinic locations across Canada.

2. Goals

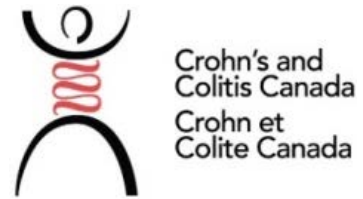
- To develop the foundational knowledge and nursing skills required to implement evidence-based IBD nursing practice in the practice setting
- To ensure consistent IBD Nurse training and knowledge across Canada
- To provide an opportunity and support for established IBD nurses to mentor new or novice IBD nurses
- To establish a strong national IBD Nurse Network and sharing of best practices across Canada
- To ultimately improve the Quality of Life for patients and their families across Canada who are living with IBD

3. Submitting your application

Applications to participate as either a Fellow or Preceptor must be **submitted by Friday, February 15th at 5 p.m. ET** for the 2018/19 Fellowship Program. Application must be sent by email to canibd@crohnsandcolitis.ca to the attention of the CANIBD Steering Committee.

4. Criteria to participate as Fellow

- Must be employed or have received a letter of offer for the role of IBD Nurse or IBD/NP/RN/LPN/RPN in a hospital or clinical setting with a specific focus on the population with IBD
- Must be a current member of CSGNA for the past one year (RNs, NPs, and LPN/RPNs)
- Must be in good standing with the regulatory provincial body and employment agency
- Must be employed on a regular basis (0.4 FTE or greater) in an IBD care setting
- Two years of experience in a GI setting preferred



5. Criteria to participate as Preceptor

See CANIBD IBD Nurse Fellowship Call for Preceptors.

6. Participant compensation

Contingent on funding, Fellows and Preceptors will receive up to \$2,500:

- A one-week on-site preceptorship with an experienced IBD Nurse
- A possible second week at the participant's employment site for follow-up mentoring with the preceptor
- A teleconference to discuss the learnings and review case presentations

7. Application Process

It is the responsibility of applicants to ensure their applications are complete.

Fellow applicants must submit:

- Completed CANIBD IBD Nurse Fellowship Application Form
- Completed CANIBD IBD Nurse Fellowship Participant Agreement signed by applicant and manager
- Letter of recommendation from manager
- Copy of resume

Preceptor applicants must submit:

- Letter of interest (full details outlined in Call for Preceptors document)
- Copy of resume

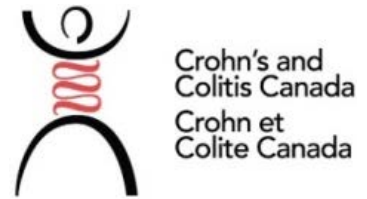
8. Manager/ director responsibilities

The Fellow's manager/director is expected to:

- Sign the CANIBD IBD Nurse Fellowship Participant Agreement
- Provide a letter of recommendation to support the applicant's fellowship application

10. Preceptor responsibilities

The preceptor is expected to:



- Complete the CANIBD IBD Nurse Fellowship Preceptor Agreement
- Following completion of Fellowship provide letter of recommendation to participant
- Ensure the regulations required by the institution in which the fellowship takes place are completed in advance of the start of the fellowship
- Ensure facility learning contracts are in place
- Agree on written learning plan with participant

11. Commitment by Preceptor's Manager/ Department

The Preceptor's manager/ department is expected to:

- Endorse and support the Preceptor's participation in the fellowship program

11. Contact information

For program information or application content requirements, contact:

Emily Cordeaux

Research Grants & Evaluation Specialist & project manager for CANIBD

canibd@crohnsandcolitis.ca

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